



Participant Fee

Number of Participants	Fee (GBP)
One	£895 per participant
Early Booking Rates Valid Until 19 March 2012	£495 per participant

Participant(s) Details

Participant Name	Position	Title	Date	Email Address
1.		5th Annual International Electoral Affairs Symposium 2012	30/05/2012 31/05/2012	
2.				
3.				
4.				

Key Contact Details

Name: -----
Organisation: -----
Department: -----
Address: -----
Telephone: -----
Fax: -----
Email: -----

I wish to receive joining instructions exclusively on behalf of the above mentioned participant(s)

Invoice Details

Name: -----
Organisation: -----
Department: -----
Address: -----
Telephone: -----
Fax: -----
Email: -----

Same as key contact details

Method of Payment *Early Booking Rate Valid Until 19 March 2012*

- Please invoice my organisation for a total of _____
 I enclose a cheque for _____ payable to *International Centre for Parliamentary Studies Ltd*
 I will pay the sum of _____ by credit card. Please contact me to obtain my details.

NOTE: UK customers are subject to VAT, charged at 20%.

Terms and Conditions

Early booking rates are applicable when payment and a completed registration form are received by 19th March 2012. Invoices are dispatched immediately upon receipt of a valid order. For bookings made after 19th March 2012, payment is due no later than 14 days prior to the date of the event. Cancellations will be accepted in writing no later than 30 days prior to the date of the event and are subject to an administrative fee equal to 25% of the applicable per-delegate rate and charged per cancelled delegate place. Cancellations received within 30 days of the event will be subject to the full delegate fee, which will also be charged in the event of non-attendance. Notwithstanding, delegate substitutions may be issued in writing at any time and will not be subject to any charge. Personal data collected from this order may later be used to send information about relevant future events. Opt-out requests may be submitted in writing.

Signed: -----

Date: -----

**PLEASE EMAIL BACK TO bookings@intl.parlicentre.org
OR FAX BACK TO +44 (0) 845 606 1539**